

School regulation

Sri Prahlada High School, Primary School and
Kindergarten



2022

Introduction

Our mission in the Sri Prahlada gurukula is to educate the children and create a supportive environment for them according to the principles given to us by our founder Acharya A.C. Bhativedanta swami Prabhupada. Our institution can be found in Krsna valley, where we strive to live in harmony with our environment through 'simple living and high thinking'. Our goal is to provide all the tools necessary for the child to succeed in their spiritual, emotional, and material life.

This is a school maintained by a religious organization, so our institution is very much involved with the temple community and lifestyle. We welcome families who are both missionaries, volunteers, and congregational supporters.

The families who choose this school for their children are expected to be familiar with and live according to the principles of our Krsna conscious movement.

Following the four regulative principles, and being part of the ISKCON movement is a prerequisite for attending our institution.

School Regulations

The life of the school and kindergarten community is governed by school policies and regulations. Its purpose is to set standards that ensure that all members of our community develop and deepen their love for God and humanity. In order to fulfill this purpose, we will provide you with the practical rules, regulations and policies that enable the educational work to be carried out effectively and ensure the smooth integration of our families and students to the school and community.

In the Sri Prahlada High School, Primary School and Kindergarten, education is carried out according to a unique curriculum adopted by the ministry, which revives national traditions and prioritizes Vedic, Krishna-conscious education and its practices.

School Jurisdiction

Children and students attending the school and kindergarten, their parents, visitors staying on the premises and immediate surroundings, teachers, educators and other employees of the school and kindergarten are expected to comply with the school policies.

Programs and events organized by the institution in which the school or kindergarten supervises the children, must follow the behavior expectations explained below.

Those who violate the school policies will be held accountable and disciplinary actions will be taken according to the rules contained in this legislation.

Disclosure

All Students, parents and employees and are expected to be familiar with the school regulations that can be viewed:

- at the principal's office;
- on the school's website
- in the kindergarten building
- at the secretary office.

In accordance with the provisions of the Public Education Act, an excerpted copy of the policy must be handed over to the parents when enrolling in school and kindergarten.

The head of the institution informs the employees of the institution about the provisions of the newly adopted or amended policy. All class teachers and kindergarten teachers inform students and parents about this on their class and teacher parent meetings.

All interested parties can request information about the policy from the school director, as well as from class leader teachers and kindergarten teachers during the teachers' reception hours or at a pre-arranged time.

What the school offers

- NAT (National core curriculum) based education in accordance with our special curriculum.
- Basic education.
- To achieve the desired personal development through the study of scriptures in a practice-oriented manner in the service of Srila Prabhupada's mission.
- training according to individual nature

The individual talent-based training is carried out with the help of external specialized teachers or professionals.

Requirements of the family:

- Declare themselves to be members of the MKTHK (Hungarian Society for Krishna conscious devotees)
- loyal to ISKCON, MKTHK, New Vraja Dhama
- accepts the decisions of the authorities and the management of the Temple
- regularly pays the annual education contribution
- leads a Vaisnava lifestyle
- is a member of the Counseling System
- accepts other school regulations set by the Temple
- participates in temple deity worship whenever possible
- if one member of the spouse is not a practitioner, has written consent for his/her child to attend the Gurukula.

Institutional expectations for families:

- ability to identify with the aims of the school (knowledge, observance and application of the school's rules and regulations)
- cooperation with teachers and the school

- Belief in the ideals of the school
- helps children to accept authority and has accepting attitude towards them
- has a firm belief that the educational institution promotes the spiritual development of children and encourages children to participate in community activities.
- In the event of disagreement with the institution, parents don't express their opinion in the presence of the child, but seek a solution in person or with the help of a mentor.
- regularly attends temple programs
- follows Vaisnava etiquette
- accepts Krishna Valley leadership as authority and follows their instructions
- regularly attends teacher parents' meetings, school-organized meetings for parents and training sessions
- provides appropriate support for children's development and talent management programs
- respects the experience and opinions of school staff and teachers, and is trusting and non-judgmental towards them
- follows the school's annual schedule of activities, both during term-time and in the summer
- does not defame the school or share any negative opinions with the community, but seeks answers and solutions to questions in the appropriate forum of the school
- accepts the personal and material conditions which the institution can provide
- has fulfilled the minimum 10 hours of annual parental community service for the school.

Students' rights and responsibilities

We strongly believe in the cooperation between the school and families; therefore it is important to us that the family as a whole can accept and identify with the rules and regulations we have set. Herein is a list of our principles, and behavioral expectations for our students.

- Students should understand the purpose of the institution and identify with its principles.
- The students are expected to behave respectfully towards their teachers, parents, adults, peers and younger peers, understanding the authoritative system of (teachers, leaders and gurus). To act with kindness respecting human rights inside and outside the school. Violent behavior is not tolerated.

- To be disciplined (*Without basic existing discipline, we cannot be effective in education. A child who is not used to discipline will cause many difficulties for peers and teachers, and basic disciplining will take time away from dealing with the other students (unless it is a child with a special behavioral problem, and the school has been formally informed by the parents)*)
- The child is expected to be school ready when starting elementary school (the child's attainment of a certain set of emotional, behavioral, and cognitive skills needed to learn, work, and function successfully in school.)
- Children should be able to protect the health and safety of their own and their peers, comply with the accident and fire protection regulations explained by the teachers, and report an accident if noticed, immediately.
- It is the responsibility of each pupil to keep the school tidy and clean, not to litter, to remind his/her peers of this, to keep the school grounds and premises tidy after him/herself and his/her peers, and to use the waste bins properly.
- We encourage children to make the most of the programs provided by the school by participating in morning programs, talent or vocational training, preaching programs, performances at festivals, etc.
- Students demonstrate their willingness to learn by being consistent with their choices of extra-curricular programs, preparing for their lesson accurately and completing their assigned task as requested by their teacher, as well as being attentive and active during lessons.
- The child should attend tutoring if the teacher sees the need for it
- School attendance is mandatory and absence from school hours must be justified by parents.
- the student can leave the school grounds during school hours only with permission.

- Students must use the books and notebooks according to the teacher's instructions. As well as use the school's facilities, premises and equipment appropriately. If a child causes material damage, he is obliged to compensate for the expense. If a child becomes aware of vandalism, he/she must report it to their supervising teacher or another employee.
- Students are expected to preserve the condition of books borrowed from the library and return them in the same condition at the end of the year
- Medical tests and vaccinations performed by the school doctor are mandatory and in case of students' absence must be rescheduled.
- Students must have indoor shoes to use in school.

- Students are required to wear uniforms at school. Boys wear a yellow dhoti and kurta, girls wear a uniform gopi dress in the lower grades (grades 1-4) and a uniform sari in upper grades (grades 5-8). The uniforms are at the families

own expense. School administration takes care of the purchase of uniforms, informs parents in time, takes orders and distributes uniforms.

- Pupils are required to wear clean and tidy uniforms every day.
- Uniforms must be worn on the following occasions: on school days (during term-time) and on pre-arranged occasions (e.g. performances, preaching programs, etc.)
- The most beautiful jewel of a Vaishnava is the tilaka. Therefore, it is mandatory to wear tilaka when in school.
- It is not permitted to dye hair (including dyeing with henna), polish nails or have tattoos. Fine, not too large earrings and necklaces worn under clothing are permitted. For girls, the decoration of the skin such as gopi dots and henna are allowed.
- For boys, Vaishnava hairstyle - short hair with a Sikha, for girls, braided or tied up in a bun is the prescribed hairstyle in school. Unbraided braids, loose hair is not appropriate.
- During sports activities, pupils must wear sports attire (e.g. trainers, school T-shirt, long gym shorts, tracksuit bottoms) instead of uniforms.
- To avoid the risk of accidents, pupils are not allowed to wear watches, rings, necklaces, dangling earrings, body jewelry, false nails, bracelets, anklets or any other accessories that could cause injury during sports activities.
- For other physical activity classes (dance, judo, etc.), they must wear the clothing prescribed by the instructor.

Students have the right to:

- be educated and taught in a safe and healthy environment in the institution
- to be provided with adequate rest during the period of study
- to enjoy and benefit from free time
- to take regular daily physical exercise
- That his/her personality and human dignity are respected
- be protected from physical and psychological abuse
- exercise his/her rights as a person only to the extent that they do not endanger the physical integrity of his/her peers or staff of the institution or cause material damage
- receive education and training appropriate to his abilities and talents

- to participate in talented and talent-appropriate care and education
- choose from a range of optional subjects and activities
- to participate in extracurricular activities organized by the school
- use school facilities and equipment
- to receive day care
- have access to meals
- to receive discounted meals at the request of a parent, depending on the financial situation of his/her family (with the appropriate official documents)
- attend medical examinations carried out by the school doctor and receive the necessary vaccinations
- Address complaints to the school administration.

Rights of children in the kindergarten according to /KNtv.46§(3)/

- To be educated according to their abilities and talents.
- The child has the right to be educated and taught in a safe and healthy environment in the educational institution. The daily schedule of the kindergarten should be adapted to the child's age (playtime, ventilation, rest time, meals, physical activity, etc.). To ensure his/her safety, he/she should be always under the supervision of a teacher during his/her stay at the nursery.
- Respect for the child's human dignity and personality.
- Their religious, philosophical, national, or ethnic identity must be respected.
- The education and training of the child and his/her assessment shall be based on the Pedagogical Program of the institution, according to which the communication and transmission of knowledge shall be carried out in an objective and multilateral manner.
- Participation in the activities must be ensured.
- The kindergarten shall not restrict the child's freedom of action, right to family life and privacy, but the child shall not endanger the health or physical integrity of himself or herself, his or her peers or the staff of the kindergarten in the exercise of this right.
- The child's behavior must not interfere with the right of others to development and education.
- The child may receive free or reduced-price meals, depending on the financial situation of the family.
- The child may use the institution's equipment (toys, occupational and developmental equipment), and furniture free of charge. They are taught to take care of them and to use them as intended.

- In accordance with his/her age and development, he/she should take part in keeping his/her environment and the toys and equipment he/she uses tidy, as specified in the daily schedule and the house rules.

Rights of parents:

- Parents have the right to choose the kindergarten of their choice (public, religious, private). The kindergarten may refuse to admit a child who is of age if there happens to be a lack of places, but they must assist in the placement of the child if the child is over 3 years old and is in a disadvantaged situation. The child is entitled to day care according to Article 41 of the Act on Child Protection and Guardianship Administration if the child's admission has been initiated by the guardianship authority.
- The parents have the right to familiarize themselves with the Pedagogical Program and the School Regulations. A copy of the School regulations must be given to the parent at the time of enrolment.
- The family has the right to be regularly informed about the development and behavior of his/her child, to receive detailed information, advice and help in the upbringing of the child.
- Participate in activities (open days, celebrations) with the consent of the head of the institution and the teacher.
- The Parents' Association (PEC) monitors the enforcement of children's rights and the effectiveness of educational work.
- Parents association leaders may ask the head of the kindergarten for information on any matter concerning a large group of children and, as a representative of the parents' organization, may participate in the educational meetings.

Duties of parents

- Parents have a duty to provide the conditions necessary for their child's physical, emotional, and moral development.
- It is the parents' duty to ensure that his/her child attends nursery school regularly and without disruption.
- It is the parents' duty to monitor his/her child's development and to do all they can to help the child's development and integration into the community and to help him/her learn the rules of community life.
- It is the parents' duty to maintain regular contact with the teachers working with your child and provide them with the information they need to co-educate their child.

- To respect the dignity and rights of the staff of the school.

All children are entitled to love, protection, and respect, which must not be violated by parents!

Administration

The school uses an online administrative program to give grades to the children. The children are graded monthly. Parents are given access to their children's online report cards at the beginning of each school year.

Before the enrolment of each first-grade student, the school director informs interested parents of the local curriculum, which includes the subjects and their timetables.

In addition to the curricular material, students may, according to their interests and abilities, take part in various specialized courses, workshops, and sports activities, for which they must register by the deadline given. Information on these activities is provided by the school administration and specialized teachers.

Once registered, all students are obliged to attend the activities of their choice until the end of the school year.

Government support and social assistance

The class headteacher and the youth welfare officer are responsible for informing parents about social benefits. This is done in the form of teacher parents' meetings, one on one meetings, and family visits.

After this exploratory work, the school is entitled to propose regular and/or occasional support.

The school informs parents about the benefits provided by law for the child and the local authority regulations (child protection measures, food allowances, benefits in cash and in kind).

With the parents' consent, students may participate in individual extra-curricular activities and tests to improve their academic performance. The referral forms are filled in by the class headteacher / specialized teacher in consultation with the youth protection officer and sent to the parents, who then can contact the relevant institution (e.g. Educational Counseling Service, etc.)

Discounts

Discounts for grades 1-8:

A student is entitled to a free meal allowance if:

- She/He has the child protection benefit
- She/He is chronically ill,
- She/He lives in a family with three or more siblings.

To be eligible, you must present the document entitling you to the benefit.

Student organization

The class

students in the same grade or on occasion two or three separate grades may form one class. The headteacher is the head of the assigned class and is responsible for the child's social, emotional, and spiritual welfare as well as the link between parents and the school administration. Each class has an hour each week as part of their timetable with their headteacher where they can discuss concerns the children might have or upcoming events, excursions and any changes in the school that might concern them. First line of communication concerning the child should be the headteacher.

The students in the class may elect from among themselves a prefect to represent the class. All members of the school are eligible for election of the student council president.

Extracurricular clubs

The students may organize clubs to meet the needs and interests of their fellow students. An example of such clubs can be a choir, an art club, literary club, a sports club, etc.

Any student, parent, teacher, student council or parents' association representative may propose the creation of a club to the school principal by the end of the school year preceding the school year in question. At the beginning of each school year, the school Board decides on the proposed extracurricular club, taking into account the possibilities available, such as, the location, the teacher's educational qualifications and the annual work plan.

Students can apply to the desired or proposed club at the beginning of the school year and must participate in the activities of the club until the end of the school year.

The student council is an organization for the students at the school. The student council (SC) can express opinions and make proposals. The SC is assisted by a teacher from the school. The rules of operation of the student council are laid down in the Student Council's rules of procedure.

Contact & Communications

All information concerning the kindergarten and school, the everyday life of the students, updates, year plan, curriculum, tasks and events are communicated by one or more of the following entities:

The school director, the head of the department:

- At the teacher - parent meeting
- via the notice board
- at the parents' association meetings
- in writing and by email.

All information concerning the welfare and individual progress of the children are communicated by the teachers in the following possible ways:

The headteachers / individual teacher:

- at the teacher parents' meetings.
- at parent-teacher consulting hours.

- on family visits
- in writing:
- online report card
- Viber group
- email
- school website.

All general communication to parents goes through the school website, notice board, school meetings and electronic interfaces (Viber group, e-mail, newsletter).

All communication to students takes place in the headteacher's class, etiquette class and at the week starter class.

Complaints:

If a student would like to place a complaint, he/she may do so by contacting one of the school's teachers, his/her headteacher, the school's administration, the class prefect, or the student council president either verbally or in writing, directly or through His/Her elected representative.

Students may ask questions, give their opinions, or make suggestions orally or in writing.

The school and kindergarten operating rules

Working hours of the school

The school building is open from 7:00 a.m. to 4:00 p.m. Monday to Friday during term time.

The school supervises children in the school from the morning until the end of the school day or during extra-curricular activities. Students are not allowed to be on school property unsupervised after school hours.

Operating rules

Students may leave the school premises during school hours only with a written permission from the parents or in exceptional cases by last minute parent

notification. Permission to leave may be granted by headteacher, headmaster or principal.

Parents are requested to not be present on the school premises during school hours or after-school activities. They can wait for their children at the front door or in the hall in case of bad weather.

Apart from school staff and students, only persons conducting official business and those who have been authorized to do so by the headmaster may be present in the school building.

School buildings and premises must be used in accordance with their intended purpose. The users of the school premises are responsible:

- To protect and safeguard the school property
- To protect the property,
- To keep the school clean and tidy
- To observe and enforce the rules on fire protection, accident prevention and safety at work.
- To observe the rules laid down in the school's regulations document.

Users shall be liable to pay compensation where necessary. Damage caused by minor children is the responsibility of the parents.

Bringing items not necessary for school studies into the school is not permitted. Such items include:

- toys from home (except in cases specifically requested by the teacher)
- electronic devices.
- audio devices, mobile phones, bluetooth speakers

In this school we strive to educate the children towards the principles of purity, cleanliness, compassion, and the qualities necessary for living a healthy spiritual life. Therefore, we highly recommend families to avoid activities such as:

- unsupervised use of social media
- video games, phone games
- watching films that contain inappropriate content for children.

We kindly request families that their children do not bring in or discuss these types of content in school settings.

If a student brings an unpermitted item to school without prior permission or notification, the student is required to turn in the unauthorized or unannounced

item to the teacher for safekeeping until the end of the school day. If this rule is broken repeatedly, the school will return the item only to the parent.

Students may bring their own ICT devices (mobile phones, tablets, laptops, audio devices, etc.) to lessons only with the permission of the teacher and may use them only at the teacher's request. Students may use school-owned ICT devices only in the presence and under the supervision of the teacher.

Smoking is forbidden in the school building, in the school yard and within 5 meters of the school fence. Students are not allowed to carry tobacco products, other mind-altering substances (drugs, alcohol, energy drinks...) or objects that could endanger their physical safety (knives, firecrackers...).

If a student commits or threatens to engage in inappropriate behavior which breaks the fundamental rules of the school, and violates the rights of the students and teachers, he/she will be subject to disciplinary action. If the student's behavior or threat of such behavior is a criminal offense, the necessary official proceedings will be carried out. In case of the above-mentioned behavioral misconduct by a student, proceedings will be initiated within eight days of becoming aware of the offense.

What a school day looks like

The students begin school with singing and chanting prayers together every morning. When the class begins children greet the teacher by standing up and chanting the "Sahanāvavatu..." mantra together. After reciting the mantra, the student in charge reports absent children to the teacher. At the end of the class, they chant the "Hare Krishna" mantra.

Classes last for 45 minutes.

Students are not allowed to leave the class without the teacher's permission. During breaks shouting, running around and any play that endangers physical safety or causes damage to the building must be avoided. At the end of the break, children should walk to their classrooms in a quiet and orderly fashion.

Residing in classrooms, gyms, and libraries, is only allowed in the presence of a teacher.

Bicycles, skateboards, scooters, etc. are not allowed in the school yard during school hours.

In the afternoon the school provides childcare for children from 14.00 to 16.00 or extra-curricular and tutoring activities for:

- students who show potential and dedication in the particular extracurricular activity

- students who might benefit in various ways from the particular extracurricular activity.

Students are assigned to extracurricular activities and individual tuition based on their abilities and academic achievements. Attendance to vocational classes and individual classes is mandatory and may be waived only by the written request of the parents to the school principal.

Participation in specific vocational programs is subject to the recommendation of the teacher.

Schedule:

6.25-7.10	Temple program
7.30 – 7.40	Arrival to school
7.45	Prayers together, Altar worship
8.00– 8.45	1. class
8.55 – 9.40	2. class
9.50 – 10.35	3. class
10.35 – 10.55	Morning snack break
10.55 – 11.40	4. class
11.50 – 12.35	5. class
12.35 – 12.45	Prayers together, Altar worship
12.45 – 13.30	6. class
13.30 – 14.15	Lunch break
14.15 – 15.00	7. class
15.10 - 15.55	8. class

Holidays, events

Participation in school holidays and temple events is compulsory for all students. Absences can be justified by the parents from the days available to the students.

Our holidays

- Graduation ceremony
- Celebration of the school's namesake (on the last day of Nrisimha Chaturdashi project week)
- Mother's Day
- Opening of the school year
- Last days of project weeks
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Religious Holidays

- Gaura-purnima: the appearance day of Sri Chaitanya Mahaprabhu
- Rama-navami: Appearance Day of Lord Ramachandra
- Nrishimha-chaturdashi/ Vyasa-puja: The day of the appearance of Lord Nrishimhadeva/ Celebration of the appearance day of H.H. Sivarama Swami
- Ratha-yatra (Chariot Festival)
- Shri Krishna Janmastami: The day of Lord Krishna's appearance
- Radhastami: the day of Shrimati Radharani's appearance
- Govardhan-puja: Worship of Govardhana
- 22-23 December Christmas charity day (book and food distribution)
- 24-25 December Christmas
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General holidays

- 15. March: the 1848 Revolution and War of Independence
- 22 March: World Water Day
- 22 April: Earth Day
- 23 October: Revolution and Freedom Fight of 1956

Workshops

Our institution organizes specialized vocational courses in the afternoons. The current range of courses is set out in the Annual Institutional Work Plan.

Adventure Day

In our school, the "Adventure Day Project", developed by the teachers, is organized on an annual basis.

Excursions

The school's teachers organize an excursion for the classes once a year to promote educational work. The participation of the students is voluntary.

School library

The school library is open to students on school days and offers the possibility of organizing study groups in the library.

Rules for the use of mobile phones and other digital devices

Audio devices, mobile phones, bluetooth speakers and toys that interfere with school work is prohibited for students during class. Digital devices (mobile phone, tablet, laptop, audio devices, etc.) can only be brought into the lesson with the permission of the teacher, or at the teacher's request. Students can only use digital devices in the presence and under the guidance of the teacher.

Justification of students' absence

Absences of students or being late from school, lessons, vocational and extra-curricular activities must be verified. Permission for absence must be requested in writing at least 3 days in advance and authorized by the following authorities:

- Up to 15 days from the class headteacher.
- For 15 days or longer from the principal or headmaster.

A student may be absent from school without prior parental permission only in exceptional cases. In such cases, the parent must also notify the class headteacher of the reason for the absence as soon as possible.

For absences of up to 15 days, a parent may provide proof of absence, and for absences of more than 15 days, a doctor or other official authority must provide proof of absence. In case of absence, the certificate must be presented to the class headteacher. If no official justification is provided, the child's absence will be considered as unverified.

If the pupil is absent because of an extracurricular activity, he/she must give his/her request to the class headteacher at least one day in advance.

The pupil must make up for the missed lessons and written examinations as soon as possible. In case of illness, it is the responsibility of the parent to ensure that this is done.

If the student does not provide proof of absence within the prescribed time limit (within five days of first attendance after absence), the school will inform the parent of the absence. If the number of unjustified lessons reaches 30, the notary will take the necessary actions of initiating an infringement procedure against the parent. If the number of unjustified absences of a student of compulsory school age in a school year reaches 50 hours, the school director will be obliged to inform the appropriate authorities, such as the family and child welfare center, and the child protection services.

If a student is late for a class, the teacher in charge during that time shall record the time and nature of the delay as well as whether it is justified by the parents or not. If the recorded times reach forty-five minutes, it shall be considered as an absence from one lesson.

Absences from extra-curricular school activities are also recorded.

If, in a school year, a student's justified and unjustified absences exceed 250 teaching hours, or 30 % of lessons in a given subject, as a result, his/her performance during the school year could not be assessed and graded at the end of the school year, but may be allowed by the teachers board to take a grade exam. A description of the grade exam is given in the Pedagogy Programme of our school.

In the case of illness, if the parent can justify the absence of the child, but he/she may bring the child to the community only if:

- in case of fever: the fever has not been present for at least 2 days
- after an upper respiratory tract infection: if the child's runny nose is not of apparent bacterial origin
- after a sore throat and cough or after an illness of lower respiratory tract origin, we strongly recommend a medical examination before returning to the community

Mid-term and end-term examinations

The dates of the classification examinations are set out in the Annual Institutional Work Plan for the academic year.

Applications for examinations can be made to the Head of Institution.

Textbooks

The headmaster is responsible to supply the textbooks. By the 30th of October of each academic year, the headmaster shall draw up a textbook supply plan for the following academic year, designating a person responsible for the purchase of textbooks (hereinafter referred to as the 'textbook officer'), who shall be involved in the tasks relating to the purchase of textbooks.

By the last working day of April each year, the textbook supervisor prepares the textbook order, which is entered in the IT support system (www.tankonyvrendeles.kello.hu). The textbook officer must also consider the estimated number of students expected to join the new classes. The deadline for changing textbook orders is the 30th of June and for replacement orders the 15th of September.

Forms and principles of evaluation and disciplining students

Evaluation system

A student who, to the best of his/her ability performs community service for the benefit of the class or the school, demonstrates exemplary Vaishnava behavior, participates in academic, sporting, cultural, etc. competitions, contests, lectures, demonstrations, etc., both in and outside the school setting, contributes in any other

way to the preservation and enhancement of the school's reputation, will be rewarded. The reward can be one or more of the following:

- Honorary mention
- Bhakti-point
- Certificate
- Gift

Students receive Honorary mention or awards who:

- In Eighth grade, have achieved outstanding academic results for eight years.
- Upon graduating a class, have outstanding sports performance.
- Are successful in extra-curricular competitions, quizzes, lectures, and presentations.

Parents will know about awards through the online administrative program (mozanapló) on their child's report card.

Disciplinary measures:

Reprimanding of students

A student who persistently fails to fulfill his/her academic obligations, or fails to comply with the rules of the school's rules of conduct, or is absent without justification, or in any way damages the reputation of the school, may be subject to a reprimanding, which may involve talking to the child, informing the parents in writing, and in cases where this kind of behavior happens repeatedly talking to the parents in order to help the child to learn good behavior.

In addition to written warnings, the student may be excluded from extra-curricular activities and school events (e.g., sports club, specialized club, class trips, participation in other school-sponsored activities, etc.).

In the event of negligence or intentional damage caused by a student, the student's parents may be liable to pay compensation. The exact amount of compensation shall be determined by the school principal.

The procedure for reprimanding

A child who misbehaves in school is given a chance to make up for His/her actions under the supervision of a teacher by acts of service such as cleaning, tidying, serving others, etc.

We refer to these acts of service as a 'clean slate' card. When a child receives a 'clean slate' card the teacher and child will talk through the inappropriate behavior and resolutions for improvement. The school will record the punishment in writing on the child's report card. If a student continues to misbehave and receives a 'clean slate' for a similar behavior and if after several discussions with the class headteacher such behavior still persists, he or she will be referred to the principal, and parents will be called in for a meeting.

If parents are called more than once, the following restrictions will be applied:

- For congregational families: the child will be expelled for 2 weeks, during which time they will be required to work on correcting the behavior of the child in cooperation with the school. If no solution to the problem is found, the family is made aware that this type of school may not be the most effective for the child's education and that other alternatives should be considered.
- For the missionary families: attendance will be suspended for 2 weeks on a trial basis, the curriculum will be taught at home according to the curriculum on the school website. The family will be advised to work on the child's behavior issues in collaboration with the school so that the child can come back to the school community.

A child can be put on 3 probationary periods, after which the situation is reported to the temple management and an individual curriculum, individual work schedule or change of school is proposed.

The school considers the following to be a serious misconduct

- Bringing drugs and other harmful substances (tobacco, alcohol, drugs) to school.
- bringing inappropriate newspaper to school.
- bringing weapons or objects which can be used as weapons.
- intentionally causing damage.
- ill-treatment of teachers and staff of the school, serious offenses against human rights,
- assault on a schoolmate, humiliation, extortion.
- repeated use of abusive and obscene language.

- theft of money or valuables from a peer or community.

In case of serious misconduct, the teacher-board will discuss the case, a conciliation procedure will be started and lastly, if necessary, disciplinary proceedings will be taken against the student according to the educational laws of Hungary. The school will record the punishment in writing and bring it to the attention of the parent.

Possible reasons for expelling student

- Disrespectful or defamatory attitude towards seniors and authority.
- Lack of cooperation with the rest of the school.
- Disrespect for guests and devotees.
- Violence towards other living beings.
- Inappropriate attitude
- Unauthorized absences from classes, programs
- Unverified absence from summer programs
- Parents do not consider it important to attend term time or summer programs
- Parents' expectations are not in line with what they have previously expressed in their introduction letter or do not match the opportunities offered by the school
- For new applicants, the above will be considered during trial periods and for school members, they will be included in the conduct and diligence assessment every six months.
- Parental misconduct towards the institution may also result in the child's dismissal.
- In the case of families with missionary and volunteer status, if the above reasons arise, the school administration will inform the temple president of the problems encountered, who will decide on further action.
- Failure to meet the minimum requirements stated in the annual recommendation survey by the Upholding organization (Krisna Valley) and the Institution (Gurukula)

The enrolment processes

1. interviews with parents, covering topics such as:
 - What is the reason for choosing this institution?
 - What are your expectations?
 - Basic information about the school's operations,
 - What are the main reasons you are interested in the school?
 - Talking to the child
 - Sending the schools important documents such as: PP, House rules, Annual Institutional Work Plan, and signing the parental statement document
 - Other issues raised

2. Date of application for admission:

Please apply on or before the last school day of the year (15 June) in order to establish a valid legal relationship with the student.

3. Documents required for admission:

For applicants from Krishna Valley Kindergarten:

- Permission from the Directors' Council (IT) to attend the school (ET-IT)
- Approved application for admission
- Completed application form.
- Declaration of acceptance of the purpose of the school (knowledge and acceptance of the PP, the STC, the School regulations)
- Provision of financial contribution to the temple education, the cost of which is determined on an annual basis (monthly installment payments are possible)
- Purchase of school uniform (ordered by the school, paid by parents)
- Kindergarten assessment document

For applicants from other institutions in addition to the above:

- Certificate of prior development, professional opinion
- Details and contact information of previous educational institutions
- The family's lifestyle arrangements must meet the requirements of the Krishna Valley governing body. (please see requirements for moving to Krishna Valley)

- An introduction letter addressed to the school management, and the Maintainer stating the personal reasons why you would like your child to attend the institution. This introduction letter must be written at the time of enrolment in kindergarten, elementary school, Upper elementary school and high school
- any other resolutions concerning the child (expert opinion, benefits, developmental resolutions, child protection, family law, etc.)

Trial period

The trial period has 3 phases

The trial period applies to those who join from a nursery/ preschool other than the one within the institution.

Stage 1: 15 June to 1 September

The summer gives a great opportunity for the parents and children to see if the school is the right fit for them. In the summer the school has a daycare as well as 'project weeks' where children have the possibility to engage in different activities that are led by our teacher staff such as crafts, farming, gardening, spiritual studies and much more. During the first stage of the trial time the child can get to know his/her school environment, teachers, and peers and lastly the Krsna valley community.

The school will:

- ask for a description of the child based on the data received (based on a questionnaire drawn up beforehand by the institution)
- Review the received profile with the teacher board
- Teachers will also have the opportunity to get to know the student before the start of the school year.
- If the child displays behavior or attitudes that are not appropriate for the institution, he or she may be excused without a formal transfer. A further advantage of this period of stage 1 is that both parties can avoid unnecessary administration (withdrawals after enrolment, etc.).

Stage 2:

1 September - 31 January (Semester 1 of the academic year)

We monitor the child's integration into the school's daily routine and the children's community, his/her relations with younger, peers and older children, and his/her academic and behavioral progress.

Stage 3:

1 February - 15 June (2nd semester)

We continue to monitor the child's integration into the daily routine, his/her social life, his/her relationships with younger, peers and older children, his/her academic and behavioral progress

During all three periods, we require the support and cooperation of parents.

After the end of the trial period:

If the child meets the above expectations after the 1 year of the trial period, he/she becomes a full-fledged student of the institution.

If he/she does not meet the minimum standards of behavior, attitude towards Vaishnava values or any of the other objections already mentioned in the above conditions, he/she may be expelled from the school.

The decision of acceptance or rejection is made by the teacher board and the final decision is made by the head of the school, the head of the department and the Maintainer (Krishna Valley Council).

Parent community service

Families are requested to help in the Parent Community Service for a minimum of 10 hours per year. You can choose from the following services:

- cleaning once a month
- transportation (for swimming, school trips)
- organizing swimming trips
- supervising morning program
- helping in ordering and distributing uniforms
- lunch delivery
- maintenance
- other relevant services.

Other

Payment for students' intellectual- or artwork

The Public Education Act stipulates that, unless otherwise agreed between the educational establishment and the student, the educational establishment shall acquire ownership of all objects which the student has produced, provided that the educational establishment has provided the materials and other conditions necessary for their production.

If the educational establishment derives income from the sale or use of the product, the student shall be remunerated. The appropriate remuneration shall be agreed upon between the student, the parents, in case the student is 14 or younger, and the educational establishment. In all cases, the agreement shall be based on the students intellectual and physical performance and the estimated time spent on the creation of the object. Following the sale or use of the product, the head of the institution must inform the student of the fact of sale and the amount of the proceeds and must then make a written offer between the student and the institution. The agreement must also include a clause on the amount of remuneration. The agreement must be signed by both parties (parent and student in the case of a minor). If there is no agreement, further negotiations must be held. If further agreement was not possible, the ownership of the object or product reverts to the creator.

The Kindergarden

The operating rules of the kindergarden

The school year runs from 1 September to 31 August each year. The daily opening hours are from 8.00 to 16.00

Summer closing time is set by the Institution provider (Krishna Valley IKKB). During this period, childcare is provided depending on the needs and requests of the families.

There will be a maximum of 5 working days without daycare during the school year (for training and meetings of the educational board).

Admission to kindergarden

A child may be admitted to kindergarden if He/She:

- 2,5 years of age or older
- Potty-trained and is socially mature for his/her age.
- Has a medical examination and a medical certificate.

The child is considered school ready if He/She:

- Has reached the level of development necessary for school
- Reaches appropriate age: At the earliest he or she reaches the age of 6 by the 31st of August of the calendar year or latest in which he or she reaches the age of 8.

In some cases, in order to determine a child's school readiness, the appropriate authorities may order a compulsory attendance at an examination by an educational counselor or by an Expert from the Rehabilitation Committee.

Depending on the number of children, admission is possible on a continuous basis.

Enrolment

Newly enrolled children are admitted on a continuous basis throughout the year. The duration and method of enrollment is addressed by the appropriate authority and decided upon within a maximum of 30 days.

Enrolment is carried out in person where both the parent and child need to be present.

For enrolment, the following documents are required:

- child's birth certificate,
- health insurance card
- child's tax ID
- child's health record book
- medical certificate
- parent's ID card
- parent's and/or child's address card.

Parents will be informed of the admission in person, by phone or in writing.

Daily schedule:

Days of the week	Required Activity	Main activities	Game-integrated activities
Monday		Fairy-tale verse	Games Drawing, crafts, and music Outdoor crafts, getting to know my environment Mathematical studies and experiences
Tuesday	Sport	Hand-eye coordination movement	
Wednesday		Music	
Thursday		Geography learning about our environment and music	
Friday		Mathematics, simple mathematical concepts.	

Timetable	Activities
8.00-9.30	<ul style="list-style-type: none"> - Reception of children, - playtime - listening to music
9.30-13.00	<ul style="list-style-type: none"> - Morning prayer - Developmental activities integrated through games - Care for self and environment - Snack time - Circle time - Crafts - Movement coordination - Outdoor Playtime - Walks, observations of environment outdoors
13.00-14.30	<ul style="list-style-type: none"> -Lunch -Rest -Story time and snacks
14.30-16.00	<ul style="list-style-type: none"> - Free play indoor/outdoor - Departure

Services

- Nursery education for children, day care for children.
- Preschool activities.
- Krishna-conscious religious education
- Speech therapy, dyslexia prevention.
- Psychological counseling
- Individual sessions /activities for children with special educational needs.
- Regular medical check-ups for children.
- Use of the nursery's facilities and equipment for the above-mentioned purposes.

Arrangements for the arrival and departure of children:

- We request parents to personally place the child under the kindergarten teachers' or assistant's care.
- Please inform the nursery teachers in writing of who, other than the parents, may take the child home and when.
- Parents can request only in writing that their child be allowed to go to the nursery on their own, but at their own risk.

Please note that our nursery school welcomes children until 9.30 a.m. It is necessary for children to participate in the morning activities, and we would like our children to learn regularity, punctuality, consistency, and only be absent for valid reasons. Absence from the preschool must be justified by the Doctor.

You can pick up your child after lunch, from 15.00 to 16.00. Please arrive only in this time and wait for your children in the changing room.

Absence from the Nursery

If you do not wish to bring your child to nursery for any reason, please inform the nursery teacher at least one working day in advance.

If your child's absence is unforeseen (illness), it must be reported on the day of the absence, preferably by 9.00 a.m.

If your child will be absent for more than one week, you must inform the head of the nursery.

In the case of unexcused absences of children of compulsory school age (5 years old), the notary will be informed.

In the event of transfer to another institution, a kindergarten attendance certificate will be issued which must be handed in at the time of enrollment.

Health rules for children:

- Only healthy children are allowed in the kindergarten! Children who are ill or taking medication are not allowed in the nursery to protect the health of the other children.
- If a child has a fever or vomits while in the nursery, you will be informed so that he/she can be taken to a doctor in time.
- If a child has been absent due to illness, he/she may be brought back to kindergarten only with a doctor's note.
- In the case of a contagious disease, parents must report the illness so we can do the necessary measures.
- Medication will only be given to children with the written prescription of their GP.
- To ensure the safety of the children, please always close the latch on the gate after entering and leaving the nursery.

Preschool protective provisions

Children may only leave our establishment if accompanied by a parent or guardian. The preschool staff is only responsible for children who have been formally received by the kindergarten teacher or nanny.

If, for any reason, a parent does not pick up his/her child during the operating hours, the nursery teacher on duty will call the parent or relative by phone.

The nursery is only liable for accidents occurring after the child has left the nursery - on the way home - if the child has been left alone without the parent's written permission/declaration.

Children in kindergarten

Children's clothing in the kindergarten should be:

- Weather appropriate, layered, comfortable, clean, and practical.
- Have spare clothes stored in the child's bag in the changing room
- have gym clothes and a change of shoes
- the child's clothing and footwear must have the child's distinctive sign
- the kindergarten is not responsible for toys brought from home
- parents are financially responsible for any damage caused by the children.

Parents are asked to frequently check the condition of their child's indoor shoes, change of clothes, gym bag, and please check for unnecessary items.

Information to protect children's health and safety:

- Children are not allowed to bring matches, sharp objects and chewing gum into the nursery.
- Children are not allowed to bring Toys from home.
- In the nursery, children may only use cutting instruments with the assistance of an adult, in the presence of an adult, and the end of the instrument must be blunted.
- It is the duty of the kindergarten teacher to tell the children what to look out for and who to turn to in case of trouble.
- To prevent accidents, children are asked not to wear dangling necklaces or bracelets.
- No outdoor shoes are allowed in our classrooms
- Children must have indoor slippers or shoes

Kindergarten teachers will communicate rules of appropriate behavior to the children before walks, excursions and play in the playground.

Obligation to report accidents involving children:

Parents and/ or educators must consult a doctor for Injuries that take longer than three days to heal.

Three copies of the report of the incident must be made (one copy for the parents, one for the principal and one for the institution).

After the accident, the necessary measures must be taken to prevent similar incidents.

Meals for children in the nursery:

Nursery meals are free of charge. Children are provided with three meals a day (breakfast, lunch, and dinner).

Meals are provided for our kindergarten children by the canteen kitchen in the temple building. For celebrations, please bring only dry cakes and non-perishable products.

For vitamin supplementation, we welcome the donation of vegetables and fruits. Parents are kindly requested not to bring their children to kindergarten without having breakfast at home.

Children attending our nursery school are educated according to the principles of Krishna consciousness to learn to respect adults, to love and accept each other's individuality and differences. They should be able to express themselves and adapt to community norms. They should not resolve any conflicts through violence or rudeness.

In order to succeed in this endeavor, we ask you to reinforce these principles at home as well. Do not make angry, negative remarks about other children, their background, the nursery school, the adults who work there, or encourage your child to fight, even if your child has been hurt before.

We have enough play equipment in our nursery, but your child may still insist on having his or her own toy to show to peers. Of course, the child can bring his favorite toy, but we cannot take responsibility for it despite our best intentions.

Cooperation and contact with parents

In order to raise a child in the way that suits him or her best, we need real cooperation, openness and honesty. In the event of a serious problem or conflict, please contact the kindergarten teacher or the head of the kindergarten and try to resolve the situation together.

Parents have the possibility - and we demand it - to actively participate in the development of the pedagogical work in the kindergarten in the appropriate forums, contributing their ideas to the common forums.

These forums are:

- Parents' meetings
- Parents' community meetings
- open days, joint events
- teacher parents' meetings
- meeting with the kindergarten teacher

We request parents not to distract the kindergarten teacher if that would take her/him away from the group of children during her work, either for discussions with the child or for private discussions, as this could cause accidents and disturb the educational process.

Our kindergarten has a Parents Group, whose representatives may attend the meetings of the Board of Education with the right to consult and request information on issues that affect the majority of their children.

Parent meetings are an important forum for contact between the kindergarten and the family, and parents are expected to attend. During this time, parents are kindly requested to arrange for their children not to be present in the kindergarten.

Information

Our news and information are regularly posted on the notice board and in the online group forum. The monthly newsletter is published on the 1st of each month and is sent to parents by email, with information on current activities and relevant information.

If there's anything parents would like to announce, we request them to first discuss it with the head of the kindergarten before posting it.

Holidays and events in the kindergarten:

- Govardhan-puja (Lord Krishna lifts up Govardhan hill)
- St. Nicholas day December 6.
- Christmas 24 December
- Carnival on the day of Lord Nityananda's appearance (dressing up in costumes)
- Lord Chaitanya's appearance day (the last appearance of Lord Krishna)
- World Water Day 22 March
- Lord Ramachandra's Appearance Day (recalling stories from the ancient epic tale of Ramayana)
- Earth Day April 22.
- Appearance Day of Lord Nrishimha (An earlier appearance of Lord Krishna)
- 28 May Birds and Trees Day
- Mother's Day in early May (Honoring the mother, Mother Earth and Mother Cow)
- Children's farewell ceremony for graduating children
- The day of Lord Krishna's appearance
- Carnival and Our Mothers' Day are open to parents. Only mothers and grandmothers are welcome for the Mother's Day celebration.

Other information

Parents may enter the classroom only on authorized occasions (kindergarten preparation, open day, and celebrations) in order to ensure the undisturbed education of the children.

By law, parents are required to spend at least one hour per week on social work at the educational institution. The performance of social work will be supervised and monitored by the teacher designated for this purpose. If parents cannot fulfill this obligation, they may compensate by paying the amount of money required for the performance of the work, at the current hourly rate.

Changing school regulations policy

The school regulation plan is drawn up by the school director, taking into account the opinions and suggestions of the students, teachers and parents. Before adopting the policies, the school director seeks the opinion of the student council and the parents' board.

The school regulations policy is then discussed with the educational board and temple management before finally being published.

Amendments to the current policy may be initiated by the school director, the teacher board, the student council, parents' board representative, parent or student.

ADMISSION FORM

For admission to the Sri Prahlada High School, Primary School and Kindergarten

We, the undersigned parents, request that our child/children, by name:

.....

to attend the Sri Prahláda High School, Primary School, and Kindergarten, established by the MKTHK and maintained by Krishna Valley.

By signing, we accept and follow the guidelines and rules set out in the institution's documents (School regulations, Pedagogical Program, Organizational and Operational Rules) and the conditions imposed by the Religious Organization. We acknowledge that the principal will review this annually and that failure to comply with the conditions may result in the dismissal of our child/ren from the institution.

.....

signature of parent/guardian

.....

signature of parent

Statements

We, the undersigned parents, consent to the following data about our child/children being recorded by the Sri Prahlada High School, Primary School and Kindergarten in accordance with the data management policy set out in the institution's Rules of Organization and Operation. We have received the information according to the Data Management Policy.

Swimming:

I, the undersigned, request/do not request regular swimming lessons for my child(ren), which are held at the Rainbow Swimming Pool in Lengyeltóti.

Photo:

I, the undersigned, consent/do not consent to the taking of pictures, audio and video of my child(ren) during the school year on the following occasions:

on religious festivals (Janmastami, Radhastami, Govardhana puja, Vyasa puja, Nrsinha caturdasi, Ratha-yatra)

during classes

school events (opening of the school year, Mother's Day, school party, end of term)

Krishna Valley Open Events (Bazaars, Henna Festival, Dance Festival, Food Day),

Reception of special guests at the school,

which(s), while respecting the privacy of the child, are posted on the institution's internal online forums (institution's website, teacher and parent viber forums). In all other cases, the GDPR data protection law, at the time, shall apply.

Allergies, medication, chronic illness, other health-related requests:

I, the undersigned, declare that my child(ren) have the following medical conditions:
allergies:

Chronic illness:

Other health-related request(s) for your child(ren):

Going home:

I, the undersigned, declare that my child(ren) may come home from school alone after school*.

*Under the age of 10 years, only a sibling or adult over the age of 10 years may be allowed to take the child home.

..... parent signature

Legitimation clause

Public access to this school regulations policy

The policy is made public at the parents' meeting and is posted in the school. The Pedagogical Programme of the Sri Prahlada High School, Primary School and Kindergarten has been approved by the Head of the Institution.

Date: Somogyvámos, 01.09.2022.

.....
Head of institution

Declaration - Parents' association

On behalf of the Parents' Association of the Sri Prahláda High School and Primary School, and on the basis of my authorization, I certify by my signature that we have exercised our right to express our opinion on the preparation and adoption of the policy.

Somogyvámos, Krishna Valley, 01.09.2022.

.....
President of the Parents' Community

Statement of approval by the Church board

The Krishna Valley Indian Cultural Centre and Biofarm, as the maintainer of the Sri Prahlada High School, Primary School, hereby approves the policy of the institution.

Somogyvámos, Krishna Valley, 2022.09.01.

.....
representative of the church

Teacher Staff community statement

On behalf of the staff of the Sri Prahláda High School, Primary School, and on the basis of my authority, I hereby certify that we have exercised our right to express our opinion on the preparation and adoption of the policy.

Somogyvámos, Krishna Valley, 01.09.2022.

.....
On behalf of the teacher staff community